

# Substitute Teacher Training

In-person and virtual options available



Complete this full day training and receive your  
Trained Substitute Teacher Certificate

## Virtual Training Options

Thursday, January 6, 2022  
Thursday, May 19, 2022

## In-Person Training Options

Thursday, October 14, 2021  
Thursday, March 17, 2022

9:00 am - 3:00 pm for all sessions

In-person trainings held at CESA 5 in Portage, WI

## Registration Information:

Fee: \$130

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Participants are required to  
have an Associate's or  
Bachelor's degree from an  
accredited Institution of  
Higher Education.

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Registration Questions:  
Contact Julie Beckwith  
beckwithj@cesa5.org  
or (608) 745-5472

***Click on Session Date to Register***

Or Visit: [CESA5.ORG/EVENTS](https://CESA5.ORG/EVENTS)

## Topics will include:

- Discipline/classroom management techniques
- Important health and safety information
- Expectations from the classroom teacher
- Special education concerns
- Technology training
- Sample emergency lesson plans
- Networking and questions from participants
- Identify and understand the professional responsibilities and roles of the substitute teacher
- Prepare and conduct a lesson
- Understand the legal responsibilities of a substitute teacher
- Use and demonstrate appropriate communication protocols and procedures during the school day